

Delegated Decisions by Cabinet Member for Resources and Deputy Leader

***Tuesday, 19 May 2026 at 3.00 pm
Room 1 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Key Decisions taken will become effective at the end of the working day on 22 May unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Martin Reeves
Chief Executive

May 2026

Committee Officer: **Email:**
committeesdemocraticservices@oxfordshire.gov.uk

Note: Date of next meeting: 16 June 2026

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am three working days before the meeting, ask a question on an item on the agenda.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak on an item on the agenda at this meeting, or present a petition, can attend the meeting in person or 'virtually' through an online connection.

Requests to present a petition must be submitted no later than 9am ten working days before the meeting.

Requests to speak must be submitted no later than 9am three working days before the meeting.

Requests should be submitted to committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am on the day of the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Children and Adults Social Care System Maintenance and Support (Pages 7 - 10)

Report by Deputy Chief Executive and Section 151 Officer

The Cabinet Member is RECOMMENDED to:

- a) Retrospectively authorise the Head of IT to procure the Support and Maintenance agreement with Liquidlogic Limited for a 3-year period with an option to extend for up to another 2 years and finalise the contractual documentation in consultation with the Head of Legal and Governance and Deputy Monitoring Officer.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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Delegated Decision by the Deputy Leader of the Council and Cabinet Member for Resources

19 May 2026

Children and Adults Social Care System Maintenance and Support

Report by Deputy Chief Executive and Section 151 Officer

RECOMMENDATION

1. The Cabinet Member is **RECOMMENDED** to:
 - (a) **Retrospectively authorise the Head of IT to procure the Support and Maintenance agreement with Liquidlogic Limited for a 3-year period with an option to extend for up to another 2 years and finalise the contractual documentation in consultation with the Head of Legal and Governance and Deputy Monitoring Officer.**

Executive Summary

2. Liquidlogic Limited (Liquidlogic) provide Oxfordshire County Councils case management system for both its Adults and Childrens social care needs.
3. Statutory configurations and feature upgrades are only provided by Liquidlogic.
4. A 3-year contract gives Oxfordshire County Council access to support discounts that a rolling 1-year contract would not.
5. A 3-year contract gives Oxfordshire County Council a predictable cost model over the life of the contract
6. The value of the contact over 3 years is £1.6m

Background

7. Oxfordshire County Council uses Liquidlogic software products to manage its Adults Social Care, Childrens Social Care and Early Help responsibilities and associated finances.
8. The Adults system has been used since 2014 and was initially purchased with 7 years support and maintenance.
9. Since 2021 the contract reverted to a 12-month rolling contract, which provided the same level of support and maintenance that the original contract provided

10. The Childrens and Early Help systems have been used since 2019, and support and maintenance was added to the Adults contract.
11. As of 2026 the option to renew on a 12-month basis has changed. The discounts negotiated on the original contract will no longer be honoured. Oxfordshire County Council will no longer be eligible to receive roadmap updates in respect of the software and contract prices could rise by up to 15%.
12. A 3-year contract is available with the ability to extend for a further 2 years. This will maintain our level of support and ensure we receive roadmap updates as well as security updates.
13. In finalising the contractual documentation it will be considered if contract clauses can be added to ensure LGR changes are not an issue for transfer of support and maintenance to any new authority/ies.
14. The contract will run from 1st April 2026 to 31st March 2029, with the ability to extend to 31st March 2031.
15. The present strategic direction for Oxfordshire County Council is to continue with Liquidlogic as our Social Care provider. The cost and length of change of software means a 3-year contract is seen as the best option for Oxfordshire County Council. Any alternative would require significant redevelopment, creating disproportionate cost and risk.

Corporate Policies and Priorities

16. The use of an Adults, Childrens and Early Help social care systems ensures that Oxfordshire County Council can fulfil its legal obligations to social care and helping meets its Fairer and Heathier ambitions set out in the Strategic Plan.

Financial Implications

17. The terms of payment for the Support and Maintenance contract will be 12 months in advance for each year
18. The first-year costs will be approximately £510k rising by RPI or 2% whichever is higher.
19. All costs are budgeted for in the existing IT budget and creates no pressures.
20. The 3-year contract would be approximately £1.6m.
21. The 5-year contract would be approximately £2.75m.

Comments checked by:

Drew Hodgson
Strategic Finance Business Partner

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Legal Implications

The legal implications section should be completed by a member of the legal service

22. The award of a contract for maintenance and support maintenance of the Adults, Children's and Early Help social care systems will support the Council's delivery of services to Adults and Children under, inter alia, UK Care Acts and Children Acts. Section 111 of the Local Government Act 1972 gives the Council the power to award this contract because it facilitates the discharge of its statutory duties to deliver Adults' and Children's Services.
23. The value of the proposed contract is above the threshold set by the Procurement Act 2023 for services of this nature and therefore the procurement will be undertaken in accordance with the Council's Contract Procedure Rules and public procurement legislation.
24. Oxfordshire County Council propose to directly award a contract to Liquidlogic Limited under the Crown Commercial Services (now Government Commercial Agency), RM6259 Vertical Application Solutions Framework as support and maintenance is only provided by Liquidlogic who owns the intellectual property rights for the software and is the sole provider authorised to supply, maintain and support the software. The above-mentioned framework, was established under the Public Contracts Regulations 2015 as is a legally compliant route to market.
25. Legal Services will prepare the necessary contract documentation.

Comments checked by:

Donna Creffield, Contracts Lawyer, donna.creffield@oxfordshire.gov.uk

Lorna Baxter
Deputy Chief Executive and Section 151 Officer

Annex: NIL

Background papers: NIL

[Other Documents:] NIL

Contact Officer: Tracy Jones, IT Governance and Business Continuity Manager,
email: Tracy.Horwood-Jones@oxfordshire.gov.uk

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